



दिल्ली विकास प्राधिकरण
DELHI DEVELOPMENT AUTHORITY
नीति एवम् समन्वय (कार्मिक)
POLICY & COORDINATION (PERSONNEL)
सप्तम तल ,ब्लॉक-बी ,विकास सदन ,नई दिल्ली
7th Floor, Block-B, Vikas Sadan, New Delhi

No.: F4(27)2017/P&C(P)/ 406

Date: 26-12-18

CIRCULAR - 50


Sub: Scheme for providing facilities to the Persons with Disabilities (PwDs) employed with DDA – reg.

It has been decided with the approval of the Vice Chairman, DDA to extend/provide certain facilities/amenities to the Persons with Disabilities (PwDs) employed in DDA, in accordance with the DoPT's OM No. 36035/3/2013-Estt(Res) dated 31.03.2014, as per the following guidelines/scheme:-

- (i) Hearing Aids (with battery) and Low Vision Aids, may be purchased by the employees as per their needs, and the Department may reimburse the cost of the same to them. For this, the reimbursement ceiling may be fixed in accordance with the extant CGHS guidelines and as permissible under CGHS rules.
- (ii) Smart Canes may be arranged for the concerned employees by the Department itself, on case-by-case basis.
- (iii) Motorised Wheelchairs may be purchased by the Department as per the needs of employees. For availing the facility, the concerned employee will be required to furnish a certification by a doctor from any of the hospitals empanelled by DDA.
- (iv) Braille signage and audio output/description near lift area, toilets, canteen, fire, exit etc., may be arranged by the Department. In this connection, the Chief Engineers of various zones may be requested to instruct the concerned for ensuring the facility in their respective zones.
- (v) For the purpose of post-recruitment training of PwD employees, Training Department of DDA may be requested to design the training modules in accordance with the needs of PwDs.
- (vi) There may be a provision of special casual leave for PwDs, for 10 days in a calendar year, subject to exigencies of work, for participating in conferences/seminars/workshops related to disability and development. The authority to sanction any leave will also be the authority to sanction the special casual leave.

2. The expenditure incurred for items (i), (ii) & (iii) is to be met from **Staff Benefit Fund** of DDA. Prior confirmation from the Medical Cell will be obtained that the beneficiary employee has not availed the facility in the past under any other Medical Scheme of DDA in respect of item No. (i).

3. All the HoDs are requested to bring the above guidelines and instructions to the notice of all concerned under their control, for necessary compliance and information.


(Rajiv Gandhi)

Commissioner (Personnel)

Copy to:

1. All the HoDs/Zonal Chief Engineers, DDA
2. Guard File, P&C(P)
3. Notice Boards, Vikas Sadan/Vikas Minar

Copy for kind information to:

1. PS to the Vice Chairman, DDA
2. PS to the Engineer Member, DDA
3. PS to the Finance Member, DDA
4. The Director (Training)
5. The Director (Nazarat)-I/II
6. All the DDOs/CAUs


Director (P)-II



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7th Floor, Block-B, Vikas Sadan, New Delhi

No.: F4(27)2017/P&C(P)/346

Date: 26/9/18

Sub: **Minutes of the Meeting of Committee for Facilitation for PwDs employed in DDA, held on September 24, 2018 in the office of the Director (P)-II**

A meeting was held in the office of the Director (P)-II on September 24, 2018 at 03:00 P.M. in order to work out modalities for providing certain facilities to PwDs employed in DDA. This meeting was in continuation to the first round held on August 1, 2018. The following officers were present in the meeting.

1. Sh. Pradeep Kumar Singh, Director (P)-II : Chairperson
2. Sh. R.K. Malhotra, Director (Nazarat)-I : Member
3. Sh. Mool Chand Pal, Dy. CAO (Sports) : Member
4. Smt. Neeru Bhasin, Dy. Dir., P&C(P) : Member Secretary
5. Sh. Awdhesh Narain, Asstt. Director (Estt.)W/C

At the outset, the Committee took into consideration the number of PwDs employed in DDA. As per information collected, it was informed that there are 33 PwD employees. After due deliberation, it was decided as under:

(i) Hearing Aids (with battery) and Low Vision Aids, may be purchased by the employees as per their needs, and the Department may reimburse the cost of the same to them. For this, the reimbursement ceiling may be fixed in accordance with the extant CGHS guidelines and as permissible under CGHS rules .

(ii) Smart Canes may be arranged for the concerned employees by the Department itself, on case-by-case basis.

(iii) Motorised Wheelchairs may be purchased by the Department as per the needs of employees. For availing the facility, the concerned employee will be required to furnish a certification by a doctor from any of the hospitals empanelled by DDA.


(iv) Braille signage and audio output/description near lift area, toilets, canteen, fire, exit etc., may be arranged by the Department. In this connection, the Chief Engineers of various zones may be requested to instruct the concerned for ensuring the facility in their respective zones.

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(v) For the purpose of post-recruitment training of PwD employees, Training Department of DDA may be requested to design the training modules in accordance with the needs of PwDs.

(vi) There may be a provision of special casual leave for PwDs, for 10 days in a calendar year, subject to exigencies of work, for participating in conferences/seminars/workshops related to disability and development. The authority to sanction any leave will also be the authority to sanction the special casual leave.

The meeting concluded with vote of thanks to the Chair.




25/9/18

(Neeru Bhasin)
Dy. Director, P&C(P)
Member Secretary



25/9/18

(Mool Chand Pal)
Dy. CAO (Sports)
Member



25/9/2018

(R.K. Malhotra)
Director (Nazarat)-I
Member



(Pradeep Kumar Singh)
Director (P)-II
Chairperson